

9.2.4 Letter of Appointment

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- NOTES
1. The Coordinating Partner of the local church is responsible for the induction service and for completing this letter of appointment. The induction service takes a form appropriate for the Coordinating partner, but the involvement of the Participating Partners (including any Regional Forum or UCANZ) is important.
 2. Copies should be given to each Partner Church, the minister and for the UCANZ office files.
 3. Enter the name of the minister and the local church name in the appropriate place.
 4. The initial term should be written down. This is usually for five years, but there may reasons to have a shorter term.
 5. The Partner signatories should reflect the traditions of each church and be people appropriate for this responsibility. Spaces for Participating Partners should be added or deleted as necessary
 6. A member of the local church council signs on behalf of the local church.
 7. The name of the minister and the person/church court they are responsible to are entered.
 8. The minister signs, affirming that they have read the UCANZ Code of Ethics.
 9. The Coordinating Partner or a Participating Partner may also require other documentation to be completed at the beginning of the appointment.

Letter of Appointment

As an act of the partnership reflected in a Cooperative Venture

the Reverend (name)

*is now appointed to the fullest possible
Ministry of Word, Sacraments and Pastoral Oversight in the*

(local church name)

*The appointment is made in accordance with the Agreed Provisions (2012) of the
Uniting Congregations of Aotearoa New Zealand, approved by the Partner Churches.*

The appointment is for an initial term of (#) years, beginning from (induction date).

..... *for the Coordinating Partner*

..... *for the Participating Partner*

..... *for the Participating Partner*

..... *for the Participating Partner*

*We, the members of this church, welcome and accept the appointment and commit
ourselves to this new ministry together.*

..... *for the local church council*

*I, (minister's name), authorized by and accountable to the (accountable church court)
accept this appointment, seeking always to further the unity and mission of this church
and to respect the doctrine and practice of all the participating churches.*

I have read the Code of Ethics and accept the statements and values it affirms.

..... *Appointee*

..... *Date*

9.2.5 Code of Ethics

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With God's help,

- 1) I will keep spiritually and emotionally healthy by following a regular discipline of spiritual growth and adequate personal recreation and selfcare.
- 2) I will act with integrity, dealing openly and honestly with those under pastoral care, maintaining a safe environment and upholding their best interests, rights and well being, rather than my own.
- 3) I will respect the privacy of individuals and confidentiality of information. The only exception is where there is clear and imminent danger to the person or others, at which time he/she will be informed of those limits.
- 4) I will affirm the dignity and worth of each person and will ensure pastoral care is available for them without discrimination on grounds of their age, gender, race, sexual orientation, religious belief, economic status or physical or mental abilities.
- 5) I will acknowledge that people in pastoral care come from different ethnic and cultural backgrounds and will act therefore with awareness, sensitivity and responsibility,
- 6) I will recognise that it is my responsibility, whose role and status gives me greater power, to maintain personal and professional boundaries in pastoral relationships.
- 7) I will not abuse the relative power of my position by taking advantage of people for personal, financial or institutional or spiritual gain.
- 8) I will not subject anyone to sexual exploitation, harassment or abuse, and recognise that any sexual intimacy in the pastoral situation is totally unacceptable.
- 9) I will recognise that there are limits to my competence and will refer people to others better qualified when this proves necessary or desirable. I will not attempt clinical counselling without appropriate training.
- 10) I will use regular professional supervision, where appropriate or some similar process, to ensure accountability, good time management, appropriate theological reflection and a high standard of pastoral care.