

### 9.3.4 Guidelines on Dissolution

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When a Cooperative Venture is formed it is the sharing of capital assets from two or more congregations. When the Cooperative Venture is dissolved those various congregations are separated according to the ratio in the Schedules of Record. If one of the congregations hopes to continue, this may mean that money needs to be paid to the exiting partner(s).

When a commission is formed by the local church partners, the following steps should be undertaken.

1. Ensure that the UCANZ office is aware of developments.
2. Ensure that the Schedules of Record are adequate and acceptable, and that there is a clear ratio for the distribution of assets.
3. Where there is no clear ratio in the Schedules of Record.
  - i. Identify all the property that was brought into the local church partnership.
  - ii. Obtain valuations for those properties that are equitable – ie. have valuations from approximately the same year.
  - iii. Do not include bequests or grants given to the local church after uniting.
  - iv. Apportion the capital investments on a ratio basis between the partner churches.
  - v. Obtain approval from the relevant property trustees of the local church partners to the ratio.
4. Obtain a valuation for all existing property. Total the value of the property, the investments held in trust, and the current assets, including any bequests given to specific partners.
5. Divide the total value of the local church by the ratio – this identifies the split of capital to the partner churches.
6. Obtain agreement from the relevant property trustees to the values.
7. Report to the local church and to the local church partners the effect of dissolution in terms of capital.
8. Call a meeting of the local church to confirm the decision to dissolve, based on the division of capital based on the ratio.
9. Notify the local church partners and UCANZ of the decision.
10. Identify a date when the Cooperative Venture dissolves, apportion any payments or levies, and ensure that the trustees have the information to transact any property/capital transfer.
11. Organize a service of recognition and the formal signing of a dissolution document.